



PRE-RFP MEETING: Bridge Division (BRG) Routine Bridge Inspection

RFP No. 88-4RFP5205
FY 2024, Wave 4



Welcome All!

- Please note that all correspondence will be muted throughout this presentation.
- There will not be an opportunity to ask questions during the Pre-RFP presentation.
- You will be given an opportunity to ask questions after the presentation via an email.

This meeting and presentation is for informational purposes only.

The advertised Request for Proposals (RFP) will provide the requirements that will dictate this contract procurement process.



Pre-RFP Meeting Agenda

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- Introductions
 - Brief Project Overview
 - Contract Selection Process
 - RFP Information
 - Avoid Disqualification
 - Anticipated Timeframe
 - Closing Remarks & Questions

Introductions

Consultant Selection Team (CST)*	Title
Mark Wallace, P.E.	State Bridge Inspection Program Manager Bridge Division
Jody Valero	Bridge Inspection Coordinator Waco District
Holly Netardus, P.E.	Transportation Engineer Yoakum District

*Please do not contact the CST members during this procurement.

Procurement Support	Title
Kori Rodriguez, P.E.	Section Director PEPS Service Center for Divisions
Ed Butler, P.E.	Procurement Engineer PEPS Service Center for Divisions
Jerald McBrayer	Contract Specialist PEPS Service Center for Divisions

Brief Project Overview

General Scope of Work to be Performed:

- The Engineer shall provide bridge inspection for various bridges as assigned by the State.
- Inspections shall be in accordance with the current version of TxDOT's Bridge Inspection Manual (BIM).
- Inspection findings shall be recorded and updated in the bridge inspection management system (BIMS). **The State currently uses AssetWise for this purpose.**
- **Entry into railroad ROW is more restrictive - specialized WAs will be issued.**
- Drone use is still restricted and will require request by Bridge Division.
- Quality Control - field reviews and their reporting will be required.

Brief Project Overview

Standard Work Categories*		Percentages (%)*
6.1.1	Routine Bridge Inspection Team Leader	80%
6.1.2	Routine Bridge Inspection Project Manager	20%

***Work Categories and Corresponding Percentages Subject to Change Prior to RFP Posting.**

Become Pre-certified: <https://www.txdot.gov/business/consultants/architectural-engineering-surveying/getting-started/precertification.html>

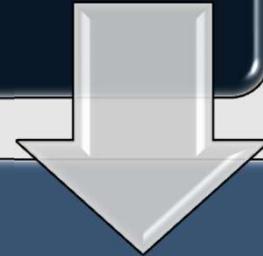
Project Manager (PM) Requirements:

- The prime provider's project manager is required to be a registered Professional Engineer licensed in Texas.
- The project manager must be the task leader of the 6.1.2 Routine Bridge Inspection Project Manager and be precertified in that category by the closing date to be considered responsive.

Contract Selection Process

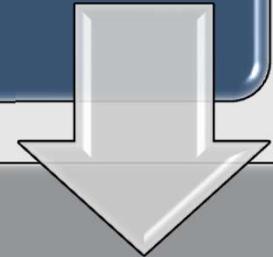
Non-Federal without Interviews – DBE Goal 6.0%

- 120 working days from kick-off to contract execution.



Proposal Evaluation – Step 1

- Submittals are screened for qualification by the PEPS Service Center and used as a basis for the long list.



Selection

- Top 20 providers

Contract Selection Process

Indefinite Deliverable (ID) Contract with Work Authorizations

- 20 Contracts at up to \$9M
- 5 years maximum contract term with Work Authorizations being issued only in the first 4 years.
- The remaining 1 year of the contracts will be utilized to complete work issued previously.
- Statewide use

Contract Selection Process

Proposal Content

- The proposal will cover “proposal content” in a written format
- CST determines weightings for evaluation criteria and the number of pages allowed for the proposal.

Evaluation Criteria

*Percentages Subject to Change Prior to RFP Posting.

	Evaluation Criteria	Included Elements:	Weighting for Evaluation of Proposal
1	Technical Approach	Project understanding, innovative concepts or alternatives	18
2	Project manager’s relevant experience	Similar or related projects, project management experience	22
3	Project Planning and Management	Project staffing and resource management (who, how, and why), communication plan, and quality control procedures. The prime firm’s past experience with utilizing subproviders and meeting program goals (HUB or DBE) and/or how it plans to utilize subproviders to meet the goals on this contract. Also may include project scheduling or phasing for SD contracts.	26
4	Key staff’s relevant experience	Experience with similar projects	24
	Past Performance Score		10
	Total		100

RFP Information

Bonfire Electronic Submittal Platform:

- Proposals must be submitted within the TxDOT Procurement Portal in Bonfire at <https://txdot.bonfirehub.com/>
- Firms will be required to register with the Bonfire portal in order to compete for PEPS contracts.
- Providers must submit an Intent to Bid in order to submit their Proposals.
- Once a Proposal package has been submitted in the TxDOT Procurement Portal in Bonfire, the submitter will receive a confirmation email from Bonfire. No further confirmations of receipt will be provided from TxDOT.
- FAQs: <https://ftp.dot.state.tx.us/pub/txdot/ppd/architectural-engineering/faq-bonfire.pdf>
- Bonfire Presentation: <https://ftp.txdot.gov/pub/txdot/ppd/architectural-engineering/e-submittal.pdf>

New Requirements for Selected Providers:

Data Security Requirements:

Texas Government Code §2054.138 (SB475) requires state agencies entering into a contract with a *provider authorized to access, transmit, use, or store data* for the agency *now require the provider to meet the security controls*. The *TxDOT Contract Template and Attachment I* reflects this requirement.

Providers selected for award may be required to complete a TxDOT Security Questionnaire and meet security controls identified for the contract prior to entering into negotiations for the contract. Failure to meet required security controls may result in the provider response being excluded from further consideration for the contract. Selected providers which meet the required security controls will continue with negotiations for the contract.

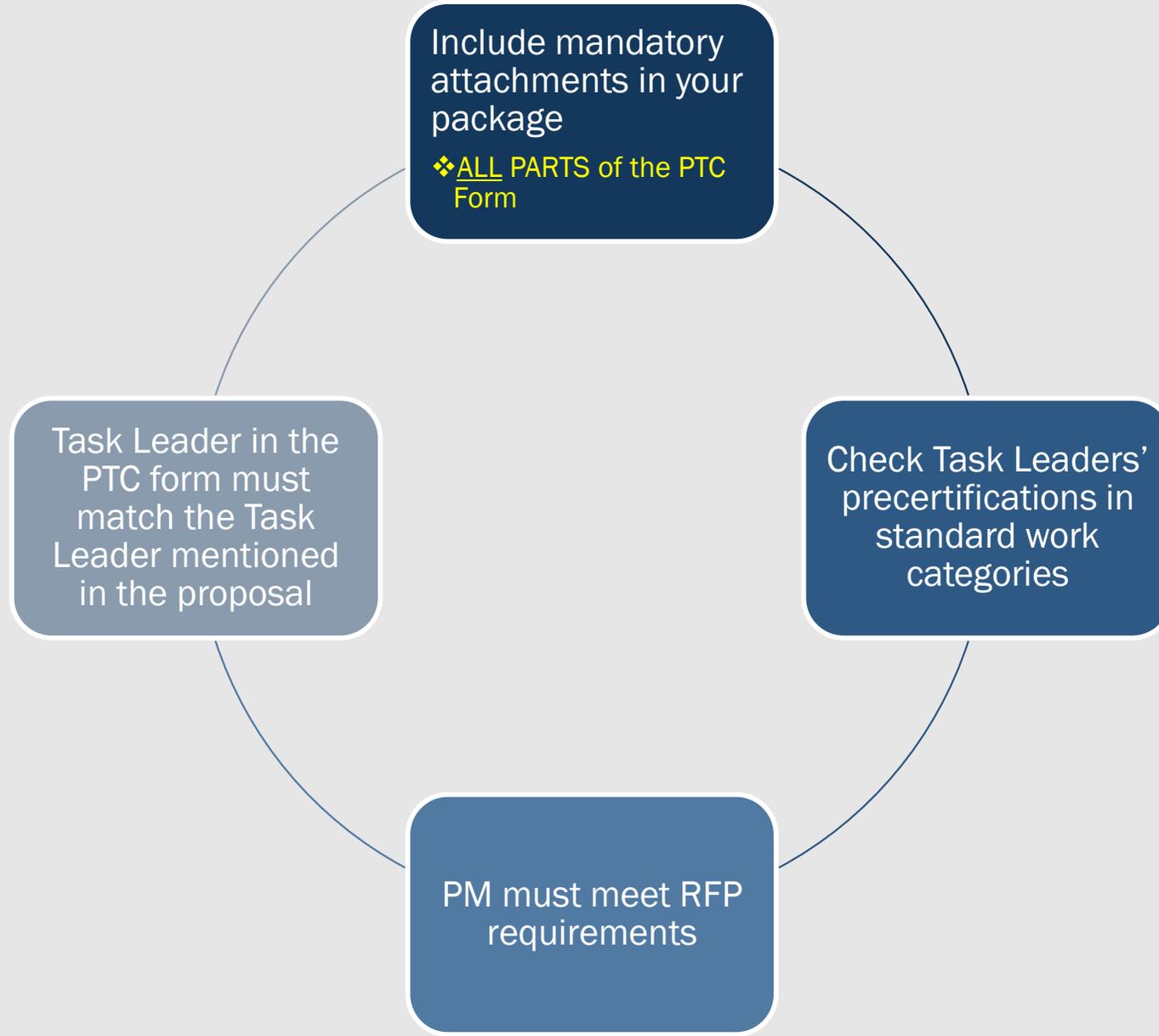
[TxDOT Cybersecurity Resources](#)

[TxDOT Data Classification Policy](#)

[TxDOT Security Questionnaire](#)

Refer to Draft Att. C (Services Provided by the Engineer) in the solicitation package for security requirements

Avoid Disqualification



Anticipated Timeframe

Tentative Procurement Schedule	
Pre-RFP Meeting	May 3, 2024
Request for Proposal (RFP) Posting	Early June
Proposal Due	Late June
Selection Notification	Late July/Early August
Contract Execution	Late Nov/Early Dec

**** All dates are subject to change**

Reminders

- ✓ Always refer to the RFP
- ✓ Use the Proposal Screening Checklist:
<https://www.txdot.gov/business/peps/resources.html>
- ✓ Review the Attachments before submitting in Bonfire
- ✓ Your submittal/proposal can be pulled back for a correction or revision before RFP closes
- ✓ If you have questions, follow RFP instructions and ask
- ✓ Check for Addenda and Q&A

Questions



This presentation will be posted on TxDOT.gov by Monday, May 6, 2024.

Questions regarding this Pre-RFP meeting should be submitted to:

Ed Butler, P.E. at Ed.Butler@txdot.gov

by **5 pm, CT, Friday, May 10, 2024.**

Relevant questions received and their responses will be posted on the TxDOT website under “Consultant Information Meetings” by Wednesday, May 15, 2024.